

Minutes of the 2005 Annual BAPA Membership Business Meeting

Date: June 26, 2005

Time: 7:30 -8:00

Location: Palo Alto Unitarian Universalist Church, Palo Alto, CA

Action 1: Meeting called to order by board president.

Board Members Present:

- o Joan Carroll - President
- o Caelyth Sterling - Treasurer
- o Trish McNeill
- o Stan Morest
- o (not present Crystal Black, traveling in England)

Members Present:

- o Liz Lee
- o Walt Main

Action 2: Meeting agenda presented to membership:

Agenda for Meeting

Topic 1 – Explanation of current BAPA resource and volunteer limitations on operations and recommended solutions; open discussion with membership presents; vote on adoption of recommendations.

Topic 2 - Election of new Board of Directors' members.

Topic 3 – Discussion of next organizational steps to take; assignment of responsibilities; scheduling of first meeting for new Board of Directors.

Motion: Suspend Robert's Rules of Order to simplify discussion and note-taking.

(Joan)

Seconded by Trish.

Ayes have it.

Topic 1 – Explanation of current BAPA resource and volunteer limitations on operations and recommended solutions; open discussion with membership present; vote on adoption of recommendations. **Summary:** BAPA's continuing decrease in funding and membership levels over the last several years has left it without the financial and volunteer resources to continue operations as currently described in the by-laws. Based on review of existing Objectives and Purposes, the Board of Directors suggests that BAPA temporarily simplify activities and operations so that a few key activities can be done well. The following recommendations were made at the 2005 Annual BAPA Board of Directors Meeting as a strategy to keep BAPA running while investigating other appropriate business and service models.

It is suggested that the activities to continue include:

- (a) Website
- (b) Discussion board
- (c) Mail service
- (d) Hold “Special Gatherings” in place of Gateways on a quarterly basis

(NOTE: These suggestions correspond to points (a), (d), (g) and (h) from the by-laws)

It is further suggested that the activities to be temporarily suspended include:

- (e) Gaia’s Gateways on hiatus until early 2006, freeing up resources for other tasks.
- (f) End the newsletter as a separate function; use the website as the primary point through which organizational information is disseminated.
- (g) Cancel the phone line as it is rarely used and rarely checked. Keep the mailbox.

Discussion of these points was brief, as the members present had participated in the initial discussion of this topic during the 2005 Annual BAPA Board of Directors Meeting.

Motion: Recommend to membership that BAPA adopt the 4 suggestions listed above to be continued as a way to temporarily simplify organizational activities.

(Joan)

Seconded by Trish.

Ayes have it.

Motion: Recommend to membership that BAPA adopt the 3 suggestions listed above to be temporarily suspended as a way to simplify organizational activities.

(Joan)

Seconded by Trish.

Ayes have it.

Topic 2 - Election of new Board of Directors’ members.

Summary: Current by-laws require a minimum of 5 directors on the board; BAPA does not have 5 volunteers. Joan’s 2-year term is over. Crystal, Trish, and Caelyth, are continuing. Jim McCann has indicated he would be willing to serve again. In response, the Board of Directors voted to amend the by-laws so that BAPA could continue to operate having only 4 members on the Board of Directors (the status of Stan Morest was unknown at the time of the vote to change the by-laws).

Motion: Accept the nomination of Jim McCann to serve another term on the Board of Directors. (Joan)

Seconded by Caelyth.

Ayes have it.

In response to Jim’s addition to the board, and verification that Stan Morest would complete his term, Caelyth asked to resign her remaining term of office effective immediately. Requirement for written notice was waived in response to our invocation of Robert’s Rules of Order and a vote was taken of Board of Directors and members present.

Motion: Accept the resignation of Caelyth Sterling from the Board of Directors effective immediately. (Joan)

Seconded by Jim.

Ayes have it.

Topic 3 – Discussion of next organizational steps to take; assignment of responsibilities; scheduling of first meeting for new Board of Directors. Summary: The following activities were scheduled:

1. Writing up the meeting minutes for both the 2005 Annual BAPA Board of Directors Meeting and the 2005 Annual BAPA Membership Business Meeting, as well as a summary of actions taken suitable for posting on the BAPA website (Joan will handle). All three of these documents will be sent to the current Board of Directors for review before public dissemination.
2. Updating the BAPA website and posting a summary of recent actions and other relevant data (Joan will handle and/or locate someone who can).
3. The first meeting of new Board of Directors set for the July date normally reserved for Gaia's Gateway. The board meeting will take place at Marie Callander's (San Antonio & El Camino Real) at 2:30pm. Agenda TBD, but will focus on initial steps for simplifying BAPA operations, naming of board and officer positions, assignment of operating responsibilities and other responsibilities such as discussion board monitor, and planning for the August Special Gathering.
4. Cancellation of currently scheduled programs for the August and September Gateways (who will do this?).
5. Payment of outstanding charges for room fees to PAUUC, as well as arrangements to cancel the phone service (Caelyth to handle).
6. Arrangements need to be made to store BAPA program resources; BAPA library books need to be stored and/or given away.

Motion: Recommend to membership that they accept the 6 recommendations for the next organizational steps to take. (Joan)

Seconded by Jim.

Ayes have it.

Action 3: 2005 Annual BAPA Membership Business Meeting adjourned.

8:00pm